



**Midwest**  
Decorating Co. Inc.

1510 S Memorial Dr. TULSA, OK 74112-7039  
918.584-0988 Fax 918.585-9157

180203

# 2018 Women's Living Expo

**February 10-11, 2018**

**River Spirit Expo Building ...at Expo Square**

**Tulsa Oklahoma**

Each 10' x 10' booth will consist of one draped table, two chairs, 8 foot tall back wall drape, 3 foot tall side divider drape and one 7 inch x 40 inch identification sign.

**Use the enclosed forms only if ordering additional services.**

Orders and payment for all services must reach our office no later than 12:00 noon  
Friday February 2, 2018

**EARLY DISCOUNT orders and payment must be received no later than  
Friday January 26, 2018**

Services are not rendered until payment is received in full including state and local tax at the...  
**Tax Rate of 8.517%**  
...or proof of tax-exempt status. Tax is calculated according to city and/or facility location of each event.

Purchase orders are accepted on approval only and are invoiced at the standard rate.

**PHONE ORDERS *WILL NOT BE ACCEPTED.***

Orders may be placed by **FAX** at **918.585.9157** with the credit card and payment forms.

Visa, MasterCard, Discover, American Express and checks are accepted.  
All charges **MUST** be prepaid and Credit Card data must be on file with your order.

Advance Exhibit Freight must arrive at Midwest Decorating warehouse on or before  
**Friday February 2, 2018**

**Damage** to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

*EXHIBITIONS SERVICE CONTRACTORS*

MDC.16.10



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# Furniture Order

*Print Clearly*

**Your set up Date /Time**

**180203**

**2018 Women's Living Expo**

**February 10-11, 2018**

Company Name ..... Booth No. ....  
Street Address ..... City, State & Zip .....  
Ordered By (print) ..... Date .....  
Signature ..... Phone ..... Fax .....  
Email Address ..... Cell Phone .....

<b>Credit Card: circle one</b>		CARD No. ....		EXPIRES MO. ....	YR .....	SECURITY CODE.....
MC - Visa - AmEx - Disc		Name on card (Print)		Zip Code on card billing	Authorized Signature	

All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.  
All material will remain the property of Midwest Decorating Company - Prices are for the duration of the show.

Quantity		DISCOUNT Rate Through Fri. Feb.2, 2018	Standard Rate
<b>30" tall UNDRAPED display tables</b>			
..... 4' table .....		\$ 50.00 .....	\$ 65.00 .....
..... 6' table .....		60.00 .....	75.00 .....
..... 8' table .....		70.00 .....	85.00 .....
..... Table Leg Extensions ...set of 4 (raises table to 42" tall) .....		25.00 .....	32.00 .....

<b>30" tall DRAPED display tables ...skirted 3 sides with white vinyl top</b>			
..... 4' table .....	<b>Circle your color choice</b> (colors apply to all tables)	65.00 .....	77.50 .....
..... 6' table.....	Red - Gold - Blue - Plum - Teal - Black	75.00 .....	92.50 .....
..... 8' table .....	Burgundy - Gray - Hunter Green - Dusty Rose	82.00 .....	98.00 .....
..... Table Leg Extensions ...set of 4 (raises table to 42" tall) .....		38.50 .....	46.00 .....

**Additional Rental Items**

..... <b>Your table</b> skirted on 3 sides plus white vinyl on top .....	50.00 .....	60.00 .....
..... <b>Your table</b> skirted on 3 sides .....	40.00 .....	50.00 .....
..... Side chair .....	26.00 .....	30.00 .....
..... Arm chair .....	35.00 .....	47.50 .....
..... Bar stool .....	55.00 .....	77.50 .....
..... Waste basket .....	12.00 .....	18.00 .....
..... Sign easel .....	28.00 .....	37.00 .....

**Carpet**

..... 10 foot X 10 foot .....	<b>Circle your color choice</b> (colors apply to all carpet)	78.00 .....	112.00 .....
..... 10 foot X 20 foot .....	Burgundy - Hunter Green	154.00 .....	216.00 .....
..... 10 foot X 30 foot .....	Red - Blue - Gray	234.00 .....	324.00 .....
..... BULK carpet ...per sq. yard ( _____ft. X _____ft. Divided by 9 = _____sq. yds ) .....	6.00 .....	9.00 .....	
..... Carpet PAD ...per sq. yard ( _____ft. X _____ft. Divided by 9 = _____sq. yds ) .....	4.50 .....	6.50 .....	
..... Visqueen ...per sq. yard ( _____ft. X _____ft. Divided by 9 = _____sq. yds ) .....	1.80 .....	2.40 .....	

**All charges MUST be prepaid and Credit Card must be on file with this order.**

Make check payable to Midwest Decorating Company Inc.

Prepaid Order **Must Be Received** by the date listed for discount.

Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

<b>Sub Total</b>	\$ _____
<b>8.517 % Tax</b>	\$ _____
<b>Total Due</b>	\$ _____



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# Miscellaneous Items

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<b>Credit Card: circle one</b>		CARD No. ....		EXPIRES MO. .... YR .....	SECURITY CODE.....
MC - Visa - AmEx - Disc		Name on card (Print)		Zip Code on card billing	Authorized Signature

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Quantity		DISCOUNT Rate	Standard Rate
	<b>Hard-wall Fabric Panels</b>	Through ...Fri. Feb. 2, 2018	
.....	Vertical Panels 4ft wide x 8ft tall	\$ 75.00 .....	\$ 95.00 .....
.....	Horizontal Panels 4ft tall x 8ft wide	85.00 .....	105.00 .....

**Additional Drape per foot**

<input type="checkbox"/>	Feet of 8 foot tall drape	4.50 per foot .....	5.75 per foot .....
	<b>Circle your color choice</b> (colors apply to 3' & 8' tall drape)		
	Red - Gold - Blue - Plum - Teal - Black		
<input type="checkbox"/>	Feet of 3 foot tall drape	4.50 per foot .....	5.75 per foot .....
	Burgundy - Gray - Hunter Green - Kelly Green - Dusty Rose		

**Specialty Items**

.....	Ticket Tumbler	52.00 .....	65.00 .....
.....	Ballot Box	40.00 .....	50.25 .....
.....	Chrome Stanchion	35.00 .....	46.00 .....
.....	Velour Rope for Chrome Stanchion	35.00 .....	46.00 .....

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EXHIBITION SERVICE CONTRACTORS

<b>Sub Total</b>	\$ _____
<b>8.517 % Tax</b>	\$ _____
<b>Total Due</b>	\$ _____



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# Freight & Material Handling

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 Signature ..... Phone ..... Fax .....  
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	No. of Pieces	Total Weight	Rate	Total	
<i>Advance shipment to warehouse</i>			\$0.70 per pound	\$	\$40.00 minimum per shipment
<i>Freight RETURNING to our warehouse for shipment</i>			\$0.24 per pound	\$	\$40.00 minimum
<b>Credit Card: circle one</b>					
MC - Visa - AmEx - Disc		CARD No.	EXPIRES MO. .... YR .....		SECURITY CODE.....
Name on card (Print)		Zip Code on card billing	Authorized Signature		

**Advance Shipment *sample label***  
**Must Arrive on or before Fri. Jan. 26, 2018**

Your Company Name	Booth Number
<b>Women's Living Expo</b> c/o Midwest Decorating Company Inc. 1510 S. Memorial Dr. Tulsa OK 74112	

**All charges MUST be prepaid and Credit Card must be on file with this order.**

Make check payable to Midwest Decorating Company Inc.

- 1 - Valid weight ticket must accompany all shipments.
- 2 - Public halls and hotels are not equipped to handle or store freight prior to exhibitor move in.
- 3 - Late shipments are subject to additional handling charges.
- 4 - Our services include off-loading at our dock or public facility dock, delivery to your booth, removal and storage of empty containers during show hours, return of containers at end of show and loading out on carriers' trucks at show site.
- 5 - All shipments should be insured by the exhibitor from the time the freight leaves the point of origin until the shipment returns to the exhibitor after the end of the event.
- 6 - Midwest Decorating Co. is not responsible for shipments left in your booth. We will ship these as your carrier arrives to load provided that your company representative has made prior arrangements to do so.
- 7 - If your carrier fails to pick up your shipment, Midwest Decorating Co. reserves the right to reroute such shipments or haul them to our warehouse pending advise from the exhibitor, who will be charged accordingly for this service. MDC will not assume liability as a result of these changes.
- 8 - Midwest Decorating will not be responsible for damage to improperly packed materials whether visible or concealed or for theft or loss of any materials.

**Freight Collect Shipments WILL NOT be received**

Midwest Decorating is not equipped to handle refrigerated or frozen shipments

All shipments must arrive with original copies of empty and laden weight tickets from a certified scales.

MIXED SHIPMENTS must have separate empty and laden weight tickets for each exhibitor within that shipment.

Material Handling Rate for moving freight AFTER it has been delivered to the booth is \$83.00 per hour straight time and \$124.00 per hour overtime... 1/2 hr minimum.



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# Pop.Up Displays

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<b>Credit Card: circle one</b>		CARD No. ....		EXPIRES MO. .... YR .....		SECURITY CODE.....	
MC - Visa - AmEX - DiSC		Name on card (Print)		Zip Code on card billing		Authorized Signature	

	Quantity	Standard Rate
<b>10 foot Full Size PopUp</b>		
92" tall Black fabric panels ...with lights	with Fabric panels .....	\$ 400.00 .....
	with Custom Graphic panels .....	\$ 1,490.00 .....
<b>8 foot Full Size PopUp</b>		
92" tall Black fabric panels ...with lights	with Fabric panels .....	\$ 350.00 .....
	with Custom Graphic panels .....	\$ 1,750.00 .....
<b>8 foot Tabletop PopUp</b>		
60" tall Black fabric panels ...with lights	with Fabric panels .....	\$ 300.00 .....
	with Custom Graphic panels .....	\$ 940.00 .....
<b>6 foot Tabletop PopUps</b>		
60" tall fabric panels ...with lights	with Fabric panels .....	\$ 250.00 .....
Available in Black, Royal Blue or Light Blue	with Custom Graphic panels .....	\$ 650.00 .....



Prices are for the duration of the show and include set up and dismantle. All materials remain property of Midwest Decorating and are subject to availability. Graphic prices are based on receipt of your camera ready art 10 days before completion. Artwork services are available at \$60.00 per hour rate. Rush service is available.

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<b>8.517 % Tax</b>	\$ _____
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MDC.04.10