FORKLIFT SERVICE ORDER FORM

Mail To: Expo Square
PO Box 4735
Tulsa, OK 74159
Fax To: (918) 376-6039
Phone: (918) 744-1113 ext. 2039
E-Mail: jhaddix@exposquare.com

PERSONAL INFORMATION:

COMPANY NAME:		
LAST NAME:	FIRST NAME:	
ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	CELL PHONE:	
EMAIL ADDRESS:		

EVENT INFORMATION:

Event Name:	
Building:	Booth Location / Number:
Activation Date:	Disconnect Date:

(Exhibitor must be at booth on service date for correct delivery)

Number of Hours Needed	x (see chart below) per hour	= $
(Additional charges could apply if not ordered 7 or more days prior to event)		
	$44.00 per hour Monday thru Friday 8am to 5pm $66.00 per hour all other times **1 Hour Minimum on All Forklift Service Orders.**	

PAYMENT INFORMATION:

Credit Card Only - Please provide phone number to be reached by Expo Square.	
Phone Number:	
Signature:	Date:

FOR QUESTIONS PLEASE CONTACT:

Jen Haddix at (918)744-1113 Ext 2039

SERVICE WILL NOT BE RENDERED UNTIL PAYMENT IS RECEIVED