

Dear Exhibitors:

We are very pleased to be the Official Printer of the NewsChannel 13 Women's Living Expo. We would like to help you prepare your promotional materials for the Expo. We are offering Exhibitors a 10% discount on your orders. We will be accepting orders up until 1 week before the Expo to allow enough production time on all orders. We look forward to helping you stand out at this event and with anything else you may need in the future.

Minuteman Press of North Academy is an independently owned and operated franchise.
Veteran Owned and Operated.



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Customer Order Form

Date: _____

* Customer Name: _____ * Company Name: _____

* Phone#: _____ Address: _____

E-mail Address: _____ Job Due Date: _____

* How did you hear about us?

Direct Marketing Walk-in Internet E-mail Mailing Referral Club/Org. Other: _____

Design Order

Do you have the following? **Digital File:** Yes No TBS **Fonts:** Yes No TBS **Logo:** Yes No TBS

Text: Yes No TBS **Photo's:** Yes No TBS **Printed Sample:** Yes No TBS **Est. Design Hrs:** _____

Proof Delivery Method: Email In-Store Pickup Other: _____ **Job Bag/Box#:** _____

Types of Product & General Specifications

- | | | | |
|--|-------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Booklet/Pamphlets | <input type="checkbox"/> Envelopes | <input type="checkbox"/> Labels | <input type="checkbox"/> Menus |
| <input type="checkbox"/> Brochures | <input type="checkbox"/> Flyer | <input type="checkbox"/> Letterhead | <input type="checkbox"/> Postcards |
| <input type="checkbox"/> Business Cards | <input type="checkbox"/> Forms | <input type="checkbox"/> Manuals | <input type="checkbox"/> Price Lists |
| <input type="checkbox"/> Catalog Sheets | <input type="checkbox"/> Newsletter | <input type="checkbox"/> Pads | <input type="checkbox"/> Other: _____ |

Total Quantity Required: 250 500 1000 2500 5000 Other: _____

Finished Size: 8 1/2 x 11 11 x 17 5 1/2 x 8 1/2 BC Env Other: _____

Paper Type: Uncoated Coated Card Stock Weight: _____ Color: _____

Other: _____

Color: Side One B/W 1 Color 2 Color Full Color Other: _____

Color: Side Two B/W 1 Color 2 Color Full Color Other: _____

Finishing: Fold Type : _____ Binding Type : _____ Staple Punch

Laminate Padding Mailing Services Other: _____

Notes:

Design Layout

